



MEMORANDUM OF ASSOCIATION

**MEMORANDUM OF VISHWA JEEVAN SEVA SANGHA,
VILLAGE-SARADHAPUR, PO-GARHSANPUT, DISTRICT-KHORDHA-752060**

- | | | |
|--|----|--|
| 1. Name of the Society | :- | Vishwa Jeevan Seva Sangha. |
| 2. a) (i) Location of the Registered Office of the Society | :- | At-Saradhapur, Po-Garhsanput, Ps-Khordha, District-Khordha(Orissa) |
| (ii) Location of the Head Office & Coordination Office | :- | At-Gandhipadia, Po-Pallahat Ps-Khordha, Dist-Khordha (Orissa) |
| b) Jurisdiction/ Area of Operation | :- | ALL OVER ORISSA. |
| c) Organisation's Vision Statement | :- | Sustained change in the standard of poor marginalized and deprived families and people in Orissa with ensuring the most transparent, vibrant participatory development process where equality of opportunities and individual human rights achieved by all, diversities be considered as our strength and resource towards our prosperity, people to realize democratic and humanitarian values and ingredients of a plural society. Orissa to be the most developed society in terms of world standard comparable sustainable human development index and indices of the quality of life are our vision. |
| d) Mission Statement | :- | VJSS believes that peace building and conflict resolution is possible when people would live with and recognizing the differences in society. We strive for a peaceful Orissa society where people won entire development process by humanizing the functioning of the state and market and societal structures. VJSS's mission is to work with people's organization, community institutions and resource agencies towards building a network of experts, academics, researchers, voluntary organizations including development NGOs and government agencies in order to promote and exchange of ideas and practical experiences over the development issues that the state of Orissa is facing at present. The idea is fostering of knowledge and understanding of development research and policy through consistent research, advocacies, capacity building activities, and promotion of issue based networks, pilot interventions and filed projects. Effective application of the knowledge base in development processes in 21 century. Alleviation of poverty by enabling the marginalized and weaker communities to participate in the change process that affect them by enlarging their resource base through improved knowledge and skills and information in the areas of technical and socio economic development. |

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CERTIFIED TO BE TRUE COPY
Narayan Prasad Sahoo
 Record Keeper
 Office of the I.G.R. Orissa, Cuttack
 Issued U/S 76, Act-I, 1872

[Signature]
 Secretary General
 Vishwa Jeevan Seva Sangha

[Signature]
 Secretary General
 Vishwa Jeevan Seva Sangha





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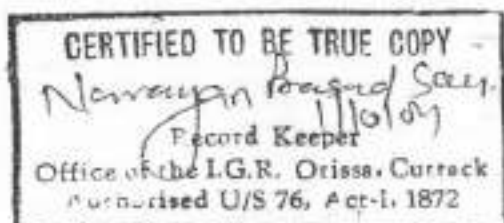
3. Aims and Objectives :-

- a) To implement different Programme for welfare, education and rehabilitation of women, children of scheduled caste and scheduled tribes with special priority.
- b) To implement Programme for Disabled, their integrated education, rehabilitation and welfare etc. in rural sector.
- c) To cater the felt needs of and interests of the community through productive activities, modification of behavioral pattern and related activities, development of positive attitude towards work and life, character, traits and values conducive to effective to personal development.
- d) To extend the vocational skill, environmental and social education, work experience, agricultural and craftsmen training, small entrepreneur and business management training and institution regarding health nutrition, functional literacy, numberacy, housing and many others.
- e) To provide education relating to life needs, goals, aspiration and employment, potential of rural people and thereby make it a powerful instrument of the social, economic and cultural transformation.
- f) To undertake rural development Programmes, social welfare activities, library services, cultural promotion, Programmes of adventure, coinciding the national plans and policies.
- g) To conduct research and set up training centres, publish journals and periodicals, reviews papers, pamphlets and other literatures on comprehensive growth, field level experiment, problems of development and social change.
- h) To organize seminars, exhibition, conferences, including holding and participation in India and abroad on different Programmes.
- i) To set up family welfare centre, ANM training schools, population research centers, family welfare leadership camp and to implement blood donation Programme including Programme of cancer, TB and leprosy control, primary health centre and under integrated health centre Programme and to set up sangeet Programme schools etc.
- ii) To promote non-formal education for elementary age group children under the Programme of universalization of elementary education.
- k) To implement different sports and games Programmes.
- l) To make aware through training to the village farmers regarding the benefits and application of improve seeds, marketing methods of the irrigation and cultivation, rearing of domestic animals, fertilizers rotation of crops and farm management along with application of appropriate technology.
- m) To provide training in crafts, implement cultural Programmes, sports, dramas, music Programmes, kitchen gardening, fruit and flower exhibition etc.
- n) To formulate bye-laws and policies to suit the objects of the society.
- o) To establish contracts through affiliation and undertake Programmes of Central Social Welfare Board, IAR /NCERT /CHART/ NIRD/ OXFAM/ CASA /CABTAS INDIA and National as well as International bodies including foreign funding agencies.

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Secretary General

Ashwa Jeevan Seva Sangha



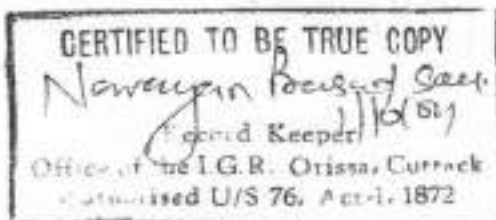


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- p) To acquire by gifts, loan purchase, exchange lease and hire or otherwise whatsoever any loan, building leasement and any other property movable or immovable and or any estate or interest for the furtherance of all or any of the above.
- q) To construct, maintain buildings for classes, office rooms, workshop, hostels, laboratories, library, auditorium, residents of staffs etc.
- r) To raise and provide funds for the maintenance and development of objectives through grants, loans etc. and to help and manage movable and immovable properties acquired for the purpose.
- s) To deal such other lawful acts, deeds or things as are incidental or conducive to the attainment of any of the objects of the society.
- t) To undertake such other activities from the time to time as shall be deemed necessary for the attainment of the object of the society.
- u) To collect funds through government grants, donations, subscriptions, charity shows, exhibitions, funds contributions, auctions and tender etc.
- v) To run with the attainment of the aim of national development we the undersigned amending the constitution a Vishwa Jeevan Seva sangha in pursuance of this memorandum and believes that the facts stated above are true to the best of our knowledge as it amended.
- w) To encourage, promote and assist voluntary action in the implementation of the projects for the enhancement of rural prosperity.
- x) To strengthen and promote voluntary efforts in rural development with focus on injecting new technological inputs in this behalf.
- y) To promote, aid, guide, organize, plan, undertake, development and co-ordinate projects/ scheme aimed at all round development, creation of employment opportunities, promotion of self-reliance, generation awareness, organization and improvement in the quality of the life of the people in the rural areas in general and of the economically, socially handicapped section in particular.
- z) To assist and promote Programme aimed at conservation of the environment and natural resources.
- 21) To carry out research studies survey and evaluation on various aspects of the rural development.
- 22) To alleviate poverty and bring better living conditions, mutual coordination, and unit among the villagers and in general rural development by implementing khadi and village industry Programme.
- 23) To take preventive measure against contagious diseases.
- 24) To establish and maintain ayurvedic, allopathic and homoeopathic dispensary/ mobile camps to render medical aid to patients in the area of operation.
- 25) To organize and establish maternity and child welfare centre for women and children and impart health education to rural people in the area of operation.
- 26) To organize and improve child care, crèche centre, day care center, old age home and orphanage for down trodden section and render medical aid by establishing pediatric hospitals.

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Secretary General
Vishwa Jeevan Seva Sangha

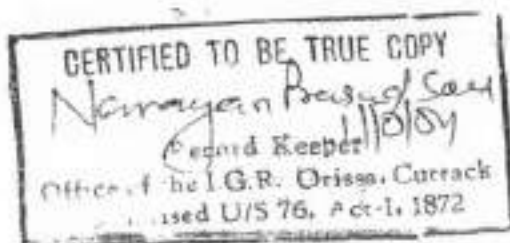




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- Z7) To impart education for women on family planning, home education, home management, balance diet and child care by organizing women organization in the area of operation of the society.
- Z8) To educate and encourage village farmers by implementing intensive agriculture, horticulture, commercial crops, corn crops, multi crops, and dry land agriculture.
- Z9) To organize farmers training camps and demonstration for better cultivation.
- Z10) To organize and undertake Programme for improvement of pisciculture, poultry, piggery, duckery, dairy complex and veterinary services.
- Z11) To impart or arrange to hold and necessary education of the village women for improvement of handicrafts, embroidery, sewing and other cottage industry.
- Z12) To open educational institutional institutions for higher studies of the rural students and adult women.
- Z13) To organize and implement alternative energy scheme.
- Z14) To work in the field of de-addiction prohibition drug abuse, prohibition in any form and awareness for drug abuse Programmes.
- Z15) To supply drinking water to pollute villages.
- Z16) To construct or arrange low cost fire proof house for scheduled caste, scheduled tribes and lower income groups of people.
- Z17) To implement Khadi and village industries in rural areas and provide employment to unemployed men and women of down trodden people of the society through Khadi and village industries.
- Z18) To conduct different types of training for women and men i.e. teachers training, vocational and pre-vocational training, nurse and midwife training, Baisevika, helper training, ICDS teachers training etc.
- Z19) To implement and organize rural labour and bonded labourers for socio-economic development and create awareness among them in order to save them non-payment of wages and atrocity made by the employers.
- Z20) To collect and distribute relief at the time of disaster like flood, fire accident, draught and cyclone etc.
- Z21) To protect the interest of consumers of different department by organizing consumer camps, seminars, symposium with a view to create awareness.
- Z22) To work for eradication of leprosy and rehabilitation of cured leprosy patients.
- Z23) To take up Projects/ Programmes on research, publication and documentation on welfare and development, civil society development, capacity building of community based organization, the community in the area of livelihood and institutional building process.
- Z24) To take up the Programmes of welfare and development in collaboration with individuals and agencies of Local, National and International level, for the beneficitation of socially deprived castes and categories with emphasis on eco-friendly sustainable development.
- Z25) To act as an enabling institution to facilitate the development process in the operational area in the area of Education, Environment protection and allied Programmes in accordingly human resource, Natural Resource Management, Land & Water Management and Disaster Management and Preparedness including animal Care and Protection.

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Secretary General

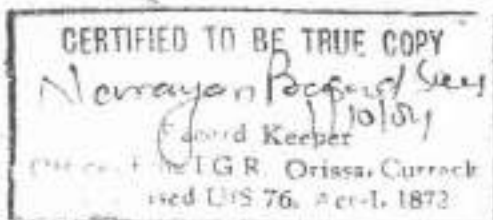
Vishwa Jeevan Seva Sangha




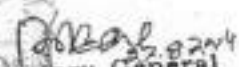


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- Z26) Facilitate a process to establish the linkage with the mainstream Organisation and the people Organisation in the operational area and undertake various action research and evaluation related to the development interventions.
- Z27) To act as resource centre for the alternative livelihood option for the rural poor in the tribal Districts, undertake interventions related to the child rights in relation to Child Right Convention and to promote self-help Groups and federate them for solidarity and establish the linkage with the mainstream financial agencies for their sustainable source of livelihood.
- Z28) To Promote Programmes on Intensive agriculture, land reclamation, irrigation, mechanization of agriculture, model/demonstration farms, fertilizers/ pesticides/ seeds multipurpose farms, soil conservation, water harvesting structures desalination, reforestation, water-shed and wasteland management, Water Management, Sustainable agriculture Development, Bio diversity, social Forestry, dry land farming, horticulture, fisheries, Animal Husbandry Programmes (Dairy/ Poultry, Piggery, goat rearing etc.) along with storage and processing of food products and demonstration institutions for the purpose.
- Z29) To facilitate and support people to undertake different developmental Programmes such as Credit scheme for marginalized groups; consumers credit thrift marketing, co-operatives, drinking water projects, culverts / bridges/roads ,sanitation /hygiene/drainage, self employment Programmes, bio mass and alternative or renewable energy Programmes, Godown/ storage Projects, Grain-banks, transport projects, low-cost housing, hostels for tribal/harizan/destitute, handicraft, cottage industries, Khadi & village Industries Projects.
- Z30) To carry out developmental and welfare Programmes like Sisu greh (Child adoption Centres), Creches, Special Schools for Disabled Children, Working Women Hostels, Technical/Vocational Education/ Vocational Training-cum-Production Centres for women, young and disables, Programmes for beggars, street children and all Programmes relating to welfare and development of people irrespective of caste, creed, community and sex.
- Z31) To develop human resources through education-technical, professional, non-formal and formal by establishing educational centres/ Institution, libraries, Teacher training institutes, training institutes etc. and carry out mass-literacy Programmes, voluntary schools, interweaving the environmental awareness, Science and technological development, sports and culture. To provide facilities for research and development in applied science, technology and agriculture.
- Z32) To carry out child sponsorship Programmes, and legal aid, consumer protection works, crime prevention, juvenile delinquency, observation Homes, child guidance clinics, protective Home for Women, correctional Institutions, project for street working, destitute and court committed , foster family care and adoption, Prevention of Drug Abuse and De-addiction centres, Gender issues in development, marketing Management of Rural products, promotion of thrift and credit groups among rural poor, small and micro enterprises, management information system, and carry out relief Programmes both for natural and man made calamities.

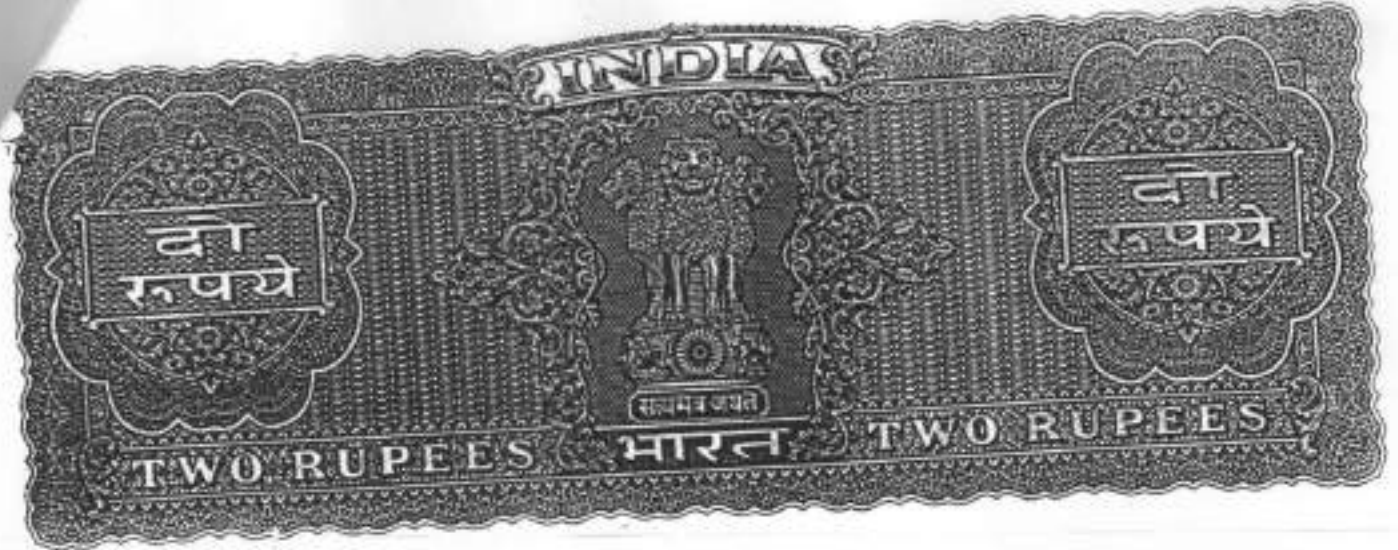
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 Secretary General
 Vishwa Jeevan Seva Sangha


 Secretary General
 Vishwa Jeevan Seva Sangha





- Z33) To take such other Programmes/Projects as may be decided by the Executive Council from time to time, subject to provisions of Societies Registration Act. XXI of 1860.
- Z34) To solicit, obtain and accept subscription, loans, donation, grants, gifts, lease from individuals, banks, farms, corporate bodies, government, foreign donor agencies, local bodies, national Bodies, cooperative and financing agencies for promoting the above objective(s). To acquire by purchase, exchange, hire or otherwise of land, building/ establishments and any property movable and immovable for the above purpose.
- Z35) To build, construct and maintain house or buildings, alter, extend, improve, repair, enlarge, or modify the same including any existing buildings with light, water, drainage, furniture, fittings, instruments, apparatus, appliances and all other necessities for the promotion of above objective(s).
- Z36) To sell, manage, transfer, exchange, mortgage, demise, and dispose off otherwise deal with the properties (movable/immovable) belonging to the Sangha for the above purposes.
- Z37) To borrow money and raise loans with or without security of mortgage, charge, hypothecation, or pledge over all or any of the immovable properties belonging to the Sangha or in an other manner.
- Z38) To invest the money of the Association not immediately required upon such securities or otherwise in such manner as may from time to time be determined.
- Z39) Do such other lawful things as may be incidental or conducive to the attainment of the above objectives.
- Z40) To borrow funds from the Khadi and Village Industries Commission/ Board and mortgage/ hypothecate its immovable/ movable properties as security to the commission/ Board and also to borrow funds from the Banks on the basis of interest subsidy eligibility certificate issued by the Commission and to mortgage/ hypothecate its property as security to the Bank.

All the income, earnings, movable, immovable properties of the society shall be solely utilized and applied towards the promotion of its aims and objectives only as set forth in the Memorandum of Association and no profit on them shall be paid or transferred directly or indirectly by way of dividends, bonus, profit or any manner whatsoever, to the present or past members of the society or to any person claiming through any one or more of the present or the past member. No member of the society shall have the personal claim on any properties of the society or make any profits, whatsoever by virtue of this membership.

- Z41) Education, leadership and training for sustainable and participatory community development process.
- Z42) Emancipation of women with mainstreaming of gender equality in all spheres of human life, social and economic empowerment of women for elimination of discrimination and atrocities and deprivation of from development opportunities.
- Z43) Reservation of secularism and unity and diversity in India society towards enrichment of democratic values and humanism.

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Narayan Prasad Saini
 Record Keeper
 Office of the IGR, Orissa, Cuttack
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OFFICE OF THE REGISTRAR
 22.08.2019
 Secretary General
 Vishwa Jeevan Seva Sangha

[Signature]
 Secretary General
 Vishwa Jeevan Seva Sangha





- Z44) Study and research in socio-economic issues in Orissa for preparing innovative and effective programme perspectives.
 - Z45) Establish institutions, networks and village level support structures for capacity building and empowerment of people with partnership of development actors, stakeholders and role players.
 - Z46) Promotion of self-employment opportunities for unemployed youths and rural poor.
 - Z47) Advocacy and campaign on issues related to human rights, child rights, girl child, basic education, gender equity, right of tribal and displaced people and others.
 - Z48) Evaluation and impact assessment of development projects and trend analysis.
 - Z49) Consultancy services to Donor Agencies, INGOs, UN Agencies, NGOs & Govt. Depts.
 - Z50) Disaster response through emergency relief, rehabilitation and community based preparedness.
 - Z51) To work on right to information and development in Orissa and to promote human development in India.
 - Z52) To play the role of intermediary organization between donors, support agencies and CBOs and NGOs.
 - Z53) Training and capacity building of development stake holders including beneficiaries and focused group.
 - Z54) Alliance Building of alternatives practiced by different agencies and government for their propagation for the further replication.
 - Z55) Networking on the good governance, Transparency and Accountability in public goods delivers and provisioning.
 - Z56) Set up Community institution such as JSS, Swadhar, Rural University, Residential Educational Institutions, Villages Club, Farmers Club, ECHO Club and others.
 - Z57) Promote Voluntarism among the Youths and adolescents with Value education and life skill education.
 - Z58) Study of development approaches towards its effectiveness at the level of people - Integration, convergence, sharing of responsibility, empowerment, participation, gender, right based, corporate social responsibility, freedom of choice, function of market.
 - Z59) To eliminate Social Exclusion: Lack of resources, opportunities and capacities to participate in the processes of development and change in society including functioning of state market and other social institutions;
- Basic Human Rights—rights to Food, Entitlements, Education, health and Socio-Economic Security.**
- Z60) To work for good Governance Right to Information focus on Community Organization like PRI, SHG, JFM, VEC, Pani Panchayat & all other recent innovations and reform agencies. To setup Girls Hostel, Family Counseling Center, ECCE Centers, Short Stay Home, Destitute Home, RCH, AIDS Control & Others.

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Asaf
Secretary General
Vishwa Jeevan Seva Sangha

Pradeep
Secretary General
Vishwa Jeevan Seva Sangha

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Narayan Das
Record Keeper
Office: I.G.R. Orissa, Cuttack
Issued U/S 76, Act-1, 1872





GENERAL BODY OF VISHWA JEEVAN SEVA SANGHA

We the undersigned amending the constitution of VISHWA JEEVAN SEVA SANGHA in pursuance of this Memorandum and believe that the facts stated above are true to the best of our knowledge as it amended.

Sl No	Name	Name of the Father(F) / Husband(H)	Address	Age	Sex	Caste	Occupation	Designation	Signature with Date
01	Jagannath Sethi	✓ Apari Sethi (F)	At-saradhapur Po- Garhsanput Dist- Khurda	51	M	SC	Social Service	Chairman	Jaganathi Sethi 27/8/2004
02	Purna Ch. Sethi	✓ Bauribandhu Sethi (F)	Do	40	M	SC	Social Service	Vice-Chairman	Purna Chandrase Sethi 27-8-04
03	Baidyanath Baral	Benudhar Baral (F)	Do	47	M	OBC	Social Service	Secretary General	Baidyanath Baral 27-8-04
04	Rama Ch. Baliarsingh	Benudhar Baliarsingh (F)	Do	45	M	OBC	Social Service	Secretary	Rama Chandra Baliarsingh 27/08/04
05	Kodanda Pani Baral	Damodara Baral (F)	Do	40	M	OBC	Social Service	Secretary Finance	Kodanda Pani Baral 27/08/2004
06	Shanti Priya Baral	Baikuntha Charan Baral(H)	Do	43	F	OBC	Social Service	Secretary Games & Sports	Shanti Priya Baral 27-8-04
07	Sudarshan Martha	Hadubandhu Marthi (F)	Do	39	M	OBC	Social Service	Secretary Education & Cultural	Sudarshan Marthi 27/08/04
08	Debaki Sethi	✓ Araxshita Sethi (F)	At/Po-Haripur Dist - Khurda	47	F	SC	Social Service	Member	Debaki Sethi 27/8/2004
09	Rama Ch. Sethi	✓ Sankar Sethi (F)	At-Saradhapur Po- Garhsanput Dist- Khurda	40	M	SC	Social Service	Member	Ramesh Chandra Sethi 27-8-2004
10	Jitendriya Baral	Ballav Baral (F)	Do	35	M	OBC	Social Service	Member	Jitendriya Baral 27/8/04
11	Kartika Baral	✓ Raghu Baral (F)	Do	49	M	OBC	Social Service	Member	Kartika Baral 27/8/2004
12	Baikuntha Charan Baral	✓ Damodar Baral (F)	Do	50	M	OBC	Social Service	Member	Baikuntha Charan Baral 27/8/2004
13	Binod Sethi	Bauribandhu Sethi (F)	Do	44	M	SC	Social Service	Member	Binod Sethi 27/8/2004

Contd.... P/9

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Narayan Berao
11/10/04
Keeper
Office of the I.G.R. Orissa, Cuttack
U/S 76, Cr-1, 1872



Secretary General
Vishwa Jeevan Seva Sangha

Secretary General
Vishwa Jeevan Seva Sangha





Sl No	Name	Name of the Father(F) / Husband(H)	Address	Age	Sex	Caste	Occupation	Designation	Signature with Date
14	Tunimani Khandayatray	Bipra Charan Khandayatraya (F)	At- Jharakata Po- Garhsanput Dist- Puri	35	F	OBC	Social Service	Member	Tunimani Khandayatray 27/8/04
15	Saila Gumansingh	Gobardhan Ranasingh (H)	At - Bhalabadi Po- Pallahat Dist- Khurda	38	F	OBC	Social Service	Member	Saila Gumansingh 27/8/04
16	Tikan Nayak	Jadumani Nayak (F)	At- Durgaprasad Po- Ramachandi Dist- Khurda	55	M	ST	Social Service	Member	Tikan Nayak 01.02.01.2008
17	Halu Nayak	Nata Nayak (F)	Do	56	M	ST	Social Service	Member	Halu Nayak 27/8/2004
18	Santosh Kumar Khandayatray	Bipra Charan Khandayatraya (F)	At- Jharakata Po- Garhsanput Dist- Puri	30	M	OBC	Social Service	Member	Santosh Kumar Khandayatray 27/8/04
19	Ameeya Ranjit	Abhimanyu Ranjit (F)	At - Kantabania Po- Garhsanput Dist- Puri	29	M	OBC	Social Service	Member	Ameeya Ranjit 27/08/04

Signatures from Sl No 01 to 19 above are hereby attested.

M. H. C. Dampara
27/8/04
Medical Officer, I/c
P. H. C., DAMPARA
Dist- Cuttack

(Signature with seal of the Gazetted Officer, M. H. C. Dampara)

A. C. S.
Secretary General
Vishwa Jeevan Seva Sangha

Contd.... P/10

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Narayan Prasad Saha
Record Keeper, 10/01
Office of the L.G.R. Orissa, Cuttack
Issued U/S 76, Act-1, 1872

OFFICE OF THE SECRETARY GENERAL
VISHWA JEEVAN SEVA SANGHA
P. B. Saha
Secretary General
Vishwa Jeevan Seva Sangha



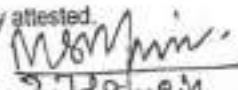


EXECUTIVE BODY OF VISHWA JEEVAN SEVA SANGHA.

We the persons whose Names & Addresses are given below, have associated ourselves for the purposes described in the Memorandum of Society do here by subscribe our Names to this Memorandum of Society and set our hands here into and form ourselves into a society under the Societies Registration Act. (XXI) of 1860) in pursuance of this Memorandum of Society.

Sl No	Name	Name of the Father(F) / Husband(H)	Address	Age	Sex	Caste	Occupation	Designation	Signature with Date
01	Jagannath Sethi	Apari Sethi (F)	At-saradhapur Po- Garhsanput Dist- Khurda	51	M	SC	Social Service	Chairman	Jagannath Sethi 27/8/04
02	Purna Ch. Sethi	Bauribandhu Sethi (F)	Do	40	M	SC	Social Service	Vice-Chairman	Purnachandrasekhar 27-8-04
03	Baidyanath Baral	Benudhar Baral	Do	47	M	OBC	Social Service	Secretary General	Baidyanath Baral 27-8-2004
04	Rama Ch. Baliarsingh	Benudhar Baliarsingh (F)	Do	45	M	OBC	Social Service	Secretary	Rama Chandra Baliarsingh 27/8/04
05	Kodanda Parib Baral	Damodara Baral (F)	Do	40	M	OBC	Social Service	Secretary Finance	Kodanda Parib Baral 27/08/2004
06	Shanti Priya Baral	Baikuntha Charan Baral(H)	Do	43	F	OBC	Social Service	Secretary Games & Sports	Shanti Priya Baral 27-8-04
07	Sudarshan Martha	Hadubandhu Martha (F)	Do	39	M	OBC	Social Service	Secretary Education & Cultural	Sudarshan Martha 27/08/2004
08	Debaki Sethi	Arakshita Sethi (F)	At/Po-Haripur Dist - Khurda	47	F	SC	Social Service	Member	Debaki Sethi 27/8/2004
09	Saila Gumansingh	Gobardhan Ramasingh (H)	At - Bhaliabadi Po- Palahat Dist- Khurda	38	F	OBC	Social Service	Member	Saila Gumansingh 27-8-04
10	Tikan Nayak	JaJumani Nayak (F)	At- Durgaprasad Po- Ramachandi Dist- Khurda	55	M	ST	Social Service	Member	Tikan Nayak 27/8/2004
11	Halu Nayak	Nata Nayak (F)	Do	56	M	ST	Social Service	Member	Halu Nayak 27/8/2004

Signature from Sl No 01 to 11 are here by attested.

(Signature with seal of the Gazetted Officer)

Medical Officer, I/C
P. H. C., DAMPARA
 Dist- Cuttack

(Signature)

Secretary General
Vishwa Jeevan Seva Sangha

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Narayan Prasad
 Record Keeper
 Office of the I.G.R. Orissa, Cuttack
 Registered U/S 76, Act-I, 1872



(Signature)

Secretary General
Vishwa Jeevan Seva Sangha





Signatures of the WITNESSES (Non-Members).

Sl No	Name	Address	Signature with Date
1	Nabakishore Sahu	AT/PO: Tentulibelan Via. Maehhagan Dist. Jagatsinghpur	Nabakishore Sahu Date: 27/8/04
2	Balakrishna Mahapatra	AT/PO - Kalang Via/PG - Belaganih Dist - Khurda.	Balakrishna Mahapatra D. 27 th August 2004.

Certified that this is the true and correct copy of Memorandum of VISHWA JEEVAN SEVA SANGHA, AT - SARADHAPUR, PO - GARHSANPUT, DIST- KHURDA, PIN - 752060, ORISSA.

Signature of 3(three) Executives :

- Chairman *Jaganath Sahu*
27.8.2004
Chairman
Vishwa Jeevan Seva Sangha
- Secretary General *M. Baral*
27.8.2004
Secretary General
Vishwa Jeevan Seva Sangha
- Secretary Finance *Kodanda Parib Baral*
08.2004
Secretary Finance
Vishwa Jeevan Seva Sangha

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Notarised U/S 76, Act-I, 1872

Arun
M. Baral
27/8/04
Medical Officer, I/C
P.H.C., BAMPARA
Dist-Cuttack

Arun
Secretary General
Vishwa Jeevan Seva Sangha





**RULES AND REGULATIONS OF VISHWA JEEVAN SEVA SANGHA,
VILL-SARADHAPUR, PO-GARHSANPUT, DISTRICT-KHORDHA-752060, ORISSA.**

- 1. **Name** :- The name of the Sangha shall be kept as before as Vishwa Jeevan Seva Sangha
- 2. (i) **Location of the Registered Office of the Society** :- The registered office of the Sangha At-Saradhapur, Po-Garhsanput, P.S/District-Khordha Pin-752060, Orissa.
- (ii) **Location of the Head Office & Coordination Office** :- At-Gandhipadia, Po-Pallahat Ps-Khordha, Dist-Khordha (Orissa)
- 3. **Jurisdiction/ Area of Operation:-** ALL OVER ORISSA.
- 4. **Membership :-**
 - I. Any person 18 years of age or above irrespective of caste, colour, creed and sex without any discrimination subscribes to the objects of the Sangha provided he/she shall apply to the secretary general and shall deem to be a member on and from the date which the executive body passes a resolution admitting he/she to be a member.
 - II. Membership fee shall be collected @ Rs. 10/- per month. In case of new applicant for membership he/she will have to pay Rs. 20/- along with his/her application and monthly subscription.
 - III. The application for membership may be approved or rejected the executive body without assigning any reason thereof.
 - IV. The membership shall be ceased on acceptance of registration non-attendance in their consecutive meeting of the Sangha owing against the interest of the Sangha and on account of default in payment of subscription for more than six month. However a person may renew his/her membership by subscribing all the dues along with a fine of Rs. 2/- subject to approval of the executive body.
 - V. The membership shall be ceased on acceptance of resignation. Non-attendance in three consecutive meeting of the Sangha going against the interests of the Sangha and on payment of subscription for more than six months. However, a person may renew his/her membership by subscribing all the dues along with a fine of Rs. 2/- subject to approval of the executive body.
 - VI. No ceased member shall have any right of claims upon any property, assets of funds of the Vishwa Jeevan Seva Sangha or privileges of the membership and should refund the dues of the Sangha if any immediately to the Sangha.

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Narayan Prasad Sahoo
Record Keeper
off. cert. by I.G.R. Orissa, Cuttack
Issued U/S 76. P. cr-1. 187



[Signature]
Secretary General
Vishwa Jeevan Seva Sangha

[Signature]
Secretary General
Vishwa Jeevan Seva Sangha





5. Authorities of the Sangha :-
The following shall be the Authorities of the Sangha;
- a. General Body.
 - b. Executive Body.
 - c. Such other authorities as may be prescribed from time to time by the general body.
6. General Body:-
- a) Composition of the general body shall be :-
 - i) Chairman of the Sangha
 - ii) All member of the Sangha.
 - b) Powers and Functions of the General Body:-
 - i) To admit new members the representative of such other organization or institution and individual as they desire in the interest of the Sangha.
 - ii) Consideration of the Annual Report.
 - iii) Consideration of the Balance Sheet and the Audited Statement of the Accounts for the previous year.
 - iv) Consideration of the Budget proposal.
 - v) Such other matter or matters as the Chairman may like.
 - vi) To elect the office bearers and members of the executive body.
 - vii) To appoint any committee board if necessary.
 - c) Meeting of the General Body:-
 - i) The Annual General Body meeting of the Sangha shall meet once in every year which shall be called by the Secretary General with a 21 days clear written notice giving the date, time, place and agenda and such meeting shall transact the business.
 - ii) Special general body meeting can be summoned by the Chairman with a 5 days clear written notice indicating the purpose of the meeting under the following circumstances.
 - a) Matter of urgency if executive body decided with majority.
 - b) Within 15days after receipt of requisition to call such meeting by more than one third of member of General Body and Executive body.
 - c) As such special meetings of the general body convened by the Chairman no business other than the business included in the notice of the meeting shall be conducted.
 - d) 2/3rd of the total members of the Sangha shall form the quorum of the general body meeting.

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Rajeev
 Secretary General
 Vishwa Jeevan Seva Sangha

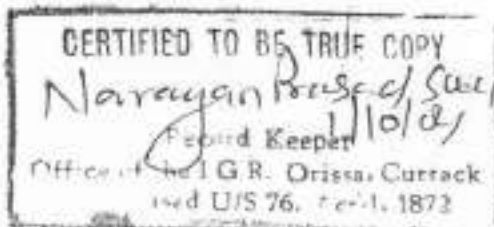
Manoj Kumar
 Secretary General
 Vishwa Jeevan Seva Sangha





7. **Executive Body :-**
- i) **The composition of the Executive Body shall be:-**
- Chairman
 - Vice-Chairman
 - Secretary General
 - Secretary
 - Secretary Finance
 - Secretary Games & Sports
 - Secretary Education & Culture
 - And other Four Members
- ii) **Powers and Function of the Executive Body:-**
The executive body shall be responsible for the management and administration of the affairs of the Sangha. The rules and bye-laws made there under for the furtherance of the objects and shall have all powers which may be necessary for the purpose including;
- To lay down policy to carry the purpose of the Sangha.
 - To create post and frame policy to recruit and appoint staff.
 - To decide the norms of the recruitment of staff, define their duties, service condition and salaries.
 - To prepare the budget.
 - To conduct election.
 - To appoint one or more committee or sub-committees for the achievement of the objectives of the Sangha if the body thinks it proper and fit.
- iii) **Meeting of the Executive Body :-**
- Meetings of the executive body shall be held minimum once in a month.
 - Emergent meetings may be summoned by the secretary general by giving one days clear written motive with the purpose on the meeting when required.
 - 1/3rd of the members of the executive body shall form the quorum of the executive body meeting.
- iv) **Terms of Office Members and Office Bearers of the Executive Body :-**
The terms of the Office Members and Office Bearers of the executive body shall be 2 years, the general body may extended the tenure on case the election could not be held in due time due to some reason.

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Asst
Secretary General
Vishwa Jeevan Seva Sangha





8. Powers and Function of the Member of the Executive Body:-

a) **Chairman :-**

The Chairman shall have the general control and supervision over all affairs of the Sangha. She/He will preside over the meetings of the general body and executive body when present. In case of dispute she/ he will take steps to finalize the same.

b) **Vice – Chairman :-**

In absence of the Chairman the Vice-Chairman shall act in all the formalities of the chairman or exercise any delegated powers by the chairman. He/She can conduct general body meeting with request of members of general body at the time of need.

c) **Secretary General:-**

The words Secretary General occurring in the bye-law and memorandum have been changed as secretary general;

- i) Convening of meeting consultation with the Chairman, maintain the minutes of the meeting, prepare Annual Budget of Income & Expenditure, keeping all accounts of the Sangha in proper manner along with subsidiary records, deeds, properties and liabilities etc of the Sangha.
- ii) To credit all receipts to the Sangha accounts and incur expenditure from the Sangha accounts & shall be responsible for the safe custody of Sangha funds and properties.
- iii) Business of urgent nature may be taken by him and be placed in the next meeting of the executive body.
- iv) He/She shall expend Rs. 5000/- on any necessary occasion on his/her own accord and this should be placed in the next executive body meeting for approval.
- v) If he/she considers the performance of any secretary or member is not under satisfaction he/she can remove his/her from the post /portfolio within 7days prior notice and appoint any other executive body member in that portfolio/post under approval of the Chairman.
- vi) He/She can keep at his /her ready hand Rs. 10,000/- to meet emergency work always.
- vii) All communication should go under his /her signature.

d) **Secretary:-**

The word Asst. Secretary has been re-instituted as secretary. The Secretary will assist the Secretary General and in the absence of secretary general he/she will discharge as the Secretary General.

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 Office of the I.G.R. Orissa, Cuttack
 dated U/S 76, dt-1.1872

Asst
 Secretary General
 Vishwa Jeevan Seva Sangha

Printed DHR
 Secretary General
 Vishwa Jeevan Seva Sangha





e) Secretary Finance:-

- i) He/She shall find out source of income to raise the funds of the Sangha, collect funds, drafts, cheques and fees etc.. On behalf of the Secretary General and maintain book with his/her signature and submit them for approval of the Secretary General.
- ii) Shall be in-charge of all fund raising committee charity show.
- iii) Shall keep proper accounts, can draw amount with the signature of the Secretary General from Sangha's accounts and maintain proper vouchers etc.
- iv) Guide above all Sangha's Fund.
- v) Secretary Finance will operate the accounts jointly with the secretary general with the approval of general body.

f) Secretary Cultural Education:-

- i) Observe national days, dance, drama, music Programmes, festival, office room decorum and all other cultural activities.
- ii) He/She shall be anchorage of magazines, library, scholarship, book fare, literacy scheme, condensed courses, non-formal education, training activities and all educational Programmes.

g) Secretary Sports & Games:-

- i) He/She shall organize sports and athletic activities from time to time for the Vishwa Jeevan Seva Sangha.
- ii) He/She is in-charge of all sports & games and he/she should try to increase to the sports & games in the operation of a team.

N.B.:- The Secretary should submit respective budget expenditure to the Secretary General for approval and shall be responsible economical expenditure on the respective areas and are explainable to the Secretary General. All this should be done by Secretaries and members who will have to assist the Secretary General and should perform exercise any delegated power by him.

9. Amendment of the Constitution:-

The power of amendment of the constitution is vested with the general body:-

- i) The meeting which is to consider an amendment proposal will be held valid of 2/3rd of total membership attended in the meeting.
- ii) The amendment proposal will be held accepted of majority of members' present vote for it.
- iii) All proposals of amendment must be intimated to all the members before 7 (seven) days of the meeting.
- iv) Only after the executive committee approves the amendment proposal it will be intimated to the member: of general body meeting.

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Asree
Secretary General
Vishwa Jeevan Seva Sangha

M. Narayan Prasad
Secretary General
Vishwa Jeevan Seva Sangha

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Narayan Prasad
Richard Keeper
G R Oriana, Cuttack
and U/S 76, Apr-1, 1972





10. Funds :-
 i) The Sangha shall ordinarily raise funds form the following sources:-
 a) Membership Fees.
 b) Loans and Deposits.
 c) Contributions.
 d) Grant from different Govt. institutions / funding agencies.
 e) Agriculture.
 f) Pscicultures.
 ii) All the funds of the Sangha must be kept in the Bank or in the Post Office saving bank deposits.
11. Financial Year :-
 The financial year of the Sangha shall commence on 1st April of the year and closes on the 31st March of the subsequent calendar year.
12. Audit :-
 The income and expenditure of the Sangha must be audited properly every year within 4 months of the closure of the financial year. The Accounts of the Society shall be audited by a qualified Auditor of Govt. Auditor annually. A copy of the Annual Audit Report will be sent to respective Funding Agencies as well as to Additional Registrar of the Societies.
13. Dissolution:-
 a) The Society may be dissolved by 3/5th of Members. Upon Dissolution of the Society its assets will be handed over to a similar Registered Societies of to Govt. after clearing of all its debts and liabilities.
 b) On the dissolution of the Sangha if after satisfaction of all its debts and liabilities there, remain any property or properties movable or immovable the same shall not paid to the members of the Sangha or any of the Sangha or any of them and shall be dealt with in the manner provided under the registration of the societies act, 1860.
14. Legal Action :
 The Secretary General may sue or be sued on behalf of the Society for movable & Immovable properties.

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 Notarised U/S 76, Act-I, 1872



Accl
 Secretary General
 Vishwa Jeevan Seva Sangha





Certificate

Certified that this is the true & correct copy of the Rules and Regulations of the Vishwa Jeevan Seva Sangha, At - Saradhapur, Po- Garhsanput, Dist -Khordha Pin Code - 752060, Orissa.

Further Certified that there is no other Registered Society in the same name and at the same place.

Signature of three Executives:

1. Chairman *Jaganath Pethy*
27.8.2004
Chairman
Vishwa Jeevan Seva Sangha

2. Secretary General

M. Manoj
27.8.2004
Secretary General
Vishwa Jeevan Seva Sangha

3. Secretary Finance

Kodanda Paraj Baral
27.8.2004
Secretary Finance
Vishwa Jeevan Seva Sangha

Filed: U/S 4 & 12 of
SR 174, 1860

Atul Kumar Mishra
27/8/04

[Signature]
L.G. R., ORISSA,
CUTTACK

Medical Officer, I/K
DAMPARA
Dist. Cuttack

[Signature]
Secretary General
Vishwa Jeevan Seva Sangha

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Office of the I.G.R. Orissa, Cuttack
used 1/15/76, Act-1, 1872

